***Date****: 11th October 2017*

***Venue****: DG Energy, rue Jean-André de Mot 24, B-1049*

*6thfloor, room 004,*

**Agenda**

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| **Abstract** |  |
| The EIP-SCC Integrated Planning & Policy Regulation Action Cluster works together with European cities, businesses, research institutes, and academia to pave the way for Smart and Sustainable Cities development. Overall, efforts go towards the implementation and design of smart cities strategies by making best use of capacity, monitoring and measuring tools with appropriate KPIs, and by enabling knowledge sharing and replication of successful cases.The winter-fall Action Cluster meeting has the ambitious goal of enriching the more updated version of the beta **Smart City Guidance Package (SCGP),** further improved following the spring AC meeting. To this end, a restricted audience is invited to take part to a drafting session to fill existing gaps in the guide. The outcome of this three-hour long workshop will nourish the final version of the SCGP, intended to be a ‘living document’ made publicly available by May 2018. |

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| **14:00** | **Welcome and Update of the Action Cluster activities and state-of-the-art of the SCGP**  |
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| **14:20** | **Round of reactions of invitees** |
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| **15:00** | **Brainstorming Session 1 on intended audience and dissemination approach** |
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| **15:30** | **Coffee break** |
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| **15:45** | **Recap on the outcome of Brainstorming Session 1 under the light of the current content**   |

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| **16:00** | **Brainstorming Session 2 on the lack of SCGP content and areas for improvement** |
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| **16:45** | **Wrap up, next steps in development, future cooperation and engagement** |

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| **17:00** | **Closing remarks**  |
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**Speakers**

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| **Ms. Simona Costa** |  |

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|  | Simona Costa is a Senior European Policy Expert with a long experience on Regional Policies, Energy, Sustainable Transport, Innovation and Financial Engineering for public authorities. She holds more than 22 years’ experience in the multi-level European lobbying context in Brussels working for EU Institutions (European Parliament and European Commission) and Industrial lobbying. For 15 years, she has been Head of Liguria Region Representative Office in Brussels and since 2016 she represents the city of Genova in Brussels. She plays a facilitator role in involving local and regional stakeholders in the low carbon economy process uptake and in the EU project management. She is actively involved in the implementation of complex projects (i.e. TEN T programme, H2020 programme, COSME, Progress).In the European Innovation partnership for Smart cities and Communities, she is the Chairman of Integrated Planning Policy and Regulation Action Cluster. |

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| **Ms. Judith Borsboom-van Beurden** |  |

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|  **FullSizeRender.jpg**  | Judith Borsboom works at the Norwegian University of Science and Technology (NTNU), Faculty of Architecture and Design, as Senior Researcher Smart Cities. She has initiated smart city projects with local authorities in the Netherlands, Norway, and across Europe, where ICT, modelling and geo-data support policy, decision-making on, and investments in smart, local solutions for energy savings, sustainable mobility, closing of resource cycles and urban transformation. In addition, she leads the initiative “From Planning to Implementation and Replication” in the Action Cluster Integrated Planning within the European Innovation Partnership Smart Cities and Communities, where a Smart City Guidance Package is currently developed. |

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| **Mr. Georg Houben** |  |

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|  | Mr. Houben is a Policy Officer at the Directorate-General for Energy in Brussels where he focuses, amongst other activities, on Smart Cities and Communities and related areas, being responsible for the EIP-SCC Marketplace. Before coming to Brussels he worked as radiation protection officer at the Institute of Transuranium Elements (ITU) at the Joint Research Centre (JRC) of the European Commission in Karlsruhe (DE) where he was responsible for the whole site, surveillance and monitoring of medical routine exams and nuclear bookkeeping, programming and conception of software for the nuclear safety unit. In 2004, he worked at Mitsubishi Electric as high-level support engineer for servo drives and motion applications, in charge of customer trainings and marketing support. He started his career as service engineer at Rockwell Automation, Kempen (DE). He graduated at Aachen University Technology (RWTH) as Electro-technical Engineer.  |

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| **Mr. Bernard Gindroz** |  |

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|  | Dr. GINDROZ is an independent consultant with more than 25 years’ experience on Energy and Climate Change related activities as well as International R&D, Innovation and Smart Cities programs. He is Chairman of the following Fora: ISO TC 268 (Sustainable Development of Communities), CEN/CENELEC Joint TC 6 (Hydrogen in Energy Systems, CEN/CENELEC/ETSI Sector Forum on Smart and Sustainable Cities and Communities, CEN/CENELEC Sector Forum Energy Management (SFEM), the joint CEN and CENELEC Strategy and Advisory Body on Energy Management, Energy Efficiency and Renewables. In his role, he is mapping research, pre-normative and standardization needs in support to EU commitments and strategic targets. He is an active board member of several major Standardization Coordination Groups (smart grids, smart metering, eco-design and energy labelling). He has been working for the French Environment and Energy Management Agency (ADEME) as Regional Director, Head of Industry and innovative technologies Department, Deputy Director Sustainable Cities and Territories and Director Energy, Air and Noise. He was the French National Representative of the European Energy Award (Smart cities related initiative). In 2005, Dr. Bernard GINDROZ joined the French Agency for Industrial Innovation, supporting large innovative technology cooperative projects – state aids, as Director for Energy, Environment, Transport and Climate Change Programs, advanced manufacturing. He holds a Master in Mechanical Engineering, with a background on energy and fluid engineering, as well as a Master in applied mathematics and a PhD in hydrodynamics and multiphase flows (Energy related).  |
|  | Over the past 25 years, he has been an active volunteer member of ASME (International Society of Mechanical Engineering), first as Nominating Committee Member, New Technology Committee, then as District H Chair (Europe, Russia, Israel and Turkey) and more recently as Chair of the Board on Students Programs. In 2012, he obtained the ASME Dedicated Service Award. In 2009, he was nominated a full-member of the French Académie de Marine by the Prime Minister. |
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| **Mr. James Kallaos** |  |

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|  | Dr. Kallaos received consecutive Master's degrees in environmental science and management (University of California, Santa Barbara), and sustainable design (Harvard University Graduate School of Design). He obtained a PhD in civil and transport engineering at the Norwegian University of Science and Technology (NTNU). While completing the PhD, he co-authored several reports with the EU FP7 RAMSES project, reconciling climate change mitigation, adaptation, and resilience in cities. He is currently a postdoctoral researcher in the NTNU Faculty of Architecture helping develop a guidance strategy for smart city projects. |