# DECLARATION ON HONOUR (DoH)

# for the reimbursement of travel expenses for ECHO (Scalable Cities final conference) participation

*(To be filled out by each participant requesting the reimbursement, signed by their legal representative and scanned)*

I, the undersigned:

**[Name of participant to the activity / legal representative of the entity]**

representing the following entity:

[**insert full official name / same name as participant, if expert of freelancer**]

[insert full official address]

[insert VAT registration number (*if applicable*)]

**hereby certify/certifies**

that

1 — A representative of the abovementioned legal entity has effectively participated to the meeting ECHO (Scalable Cities final conference), held in Lyon, France, on **[dates of meeting in official agenda]**, for which a reimbursement of travel expenses is requested to the Scalable Cities Secretariat.

2 — The participant or the represented entity has not received any similar allowances or financial support from the same institution or another European Community institution for the same visit that is indicated in point 1.

2 — The information provided in this form and attached documents is true to the best of my knowledge.

Signature

[**Name of participant or representative]**

**[Function]**

date and official stamp

*Done in English only*